

REGULATION 1025/2012 for SESKO, CENELEC FORM

Art 4 - Transparency

Q.1 How many requests for draft national standards have you received from an NSB/NC, ESO or EC/EFTA and provided? *

	Requested	Provided
NSB/NC	0	0
ESO	0	0
EC/EFTA	0	0

add explanation here (if relevant)

Q.1.1 - On how many of the drafts provided have you received comments from the originator and responded within 3 months? *

	Comments received	Answered within 3 months
NSB/NC	0	0
ESO	0	0
EC/EFTA	0	0

If *not answered within 3 months*, please give explanation/further details:
add explanation here

Q.1.1.1 - On how many drafts did you receive a comment indicating that they would have a negative impact on the internal market? *

Number of drafts with potential negative impact 0

If **Not 0**, provide explanation (including originator of comment, identifier of draft standard, if ESO and or EC was consulted before publication or other related actions):
add explanation here

Art 4 - Transparency

Q.2 - How do you ensure access to draft national standards in such a way that all relevant

parties, in particular those established in other Member States, have the opportunity to submit comments:

Q.2.1 - Do you have an online public commenting platform?

Yes

No

Planned

If **Yes**, provide URL:

<http://lausunto.sfs.fi/>

If **Planned**, provide *Month - Year*:

Q.2.2 - If not, how do you ensure the required access to draft national standards to all relevant parties?

Q.3 - In how many technical activities has another NSB/NC passively or actively, by sending an observer, been involved during the development process (e.g. during the initial drafting, in comments resolution meetings, etc.)? *

NSB/NC passively involved 0

NSB/NC actively involved 0

If **Not 0** please provide further details

add explanation here

Art 4 - Transparency

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Art 24 1(b) – Representation of SMEs, consumer organisations and environmental and social stakeholders in national standardization bodies

SMEs

Participation at policy level

Q.4 - Is representation foreseen, and were SMEs represented (either individually or through an association), at policy level (i.e. non-technical bodies) within your organisation:

Foreseen Encouraged* Represented in YYYY

SMEs	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> Yes
	<input type="checkbox"/> No	<input type="checkbox"/> No	<input type="checkbox"/> No

Further clarifications/explanations (optional):

add explanation here

Participation at technical level

Q.5 - In how many national technical committees (including national mirror committees), where such participation is considered as relevant, are the interests of SMEs represented: *

Total # of national technical committees 109

	# of national technical committees for which representation is considered relevant	# of national technical committees where interests are represented
SMEs	58	44

Specify the means by which the above figures were developed:

Estimation

Measure (e.g. database)

Other:

add explanation here

Further clarifications/explanations (optional):

add explanation here

Art 24 1(b) – Representation of SMEs, consumer organisations and environmental and social stakeholders in national standardization bodies

Consumer organisations and environmental and social stakeholders

Participation at policy level

Q.6 - Is representation foreseen, and were the following stakeholder groups represented, at policy level (i.e. non-technical bodies) within your organisation:

Foreseen Encouraged* Represented in YYYY

Consumer Organisations	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Environmental Stakeholders	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Social Stakeholders	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Further clarifications/explanations (optional):

add explanation here

Participation at technical level

Q.7 - In how many national technical committees (including national mirror committees), where such participation is considered as relevant, are the interests below represented: *

	# of national technical committees for which representation is considered relevant	# of national technical committees where interests are represented
Consumer Organisations	5	0
Environmental Stakeholders	6	0
Social Stakeholders	3	2

Specify the means by which the above figures were developed:

Estimation

Measure (e.g. database)

Other:

add explanation here

Further clarifications/explanations (optional ' e.g. relevance of participation, specific activities to encourage representation):

add explanation here

Art 24 1(b) – Representation of SMEs, consumer organisations and environmental and social stakeholders in national standardization bodies

Consumer organisations and environmental and social stakeholders

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Consumer organisations and environmental and social stakeholders

Art 24 (d) – Use of ICT in the standardization system

Q.8 - Does your national IT infrastructure include :

a) A data management system for work programme information to support high volume of data storage and compatible exchange with CEN and/or CENELEC

Yes

No

Planned

If **Planned**, provide Month - Year:

Local

Hosted by 3th party Hosted at IEC

Other:

add explanation here

b) Database/directory for managing experts participating in your national technical bodies

Yes

No

Planned

If **Planned**, provide Month - Year:

Local

Hosted by 3th party Hosted at IEC

Other:

add explanation here

c) A document management system to support high volumes of documents storage and compatible exchange with CEN and/or CENELEC

- Yes
- No
- Planned

If **Planned**, provide Month - Year:

- Local
- Hosted by 3th party Hosted at IEC

Other:
add explanation here

d) A Web site

- Yes
- No
- Planned

If **Planned**, provide Month - Year:

add additional explanation here if needed

Q.9 - Do you provide tools to support standards drafting?

- Yes
- No
- Planned

If **Planned**, provide Month - Year:

- National template
- IEC template
- Wiki
- Virtual meeting facilities
- Other:

add explanation here

Art 24 (d) – Use of ICT in the standardization system

Q.10 - How do you make working documents available to all Members participating in national technical bodies?

- Via a web-platform (collaboration tool) Planned *month-year*
- Via e-mail Planned *month-year*
- Other:

add explanation here

Q.11 - Do you provide facilities to organise polls or votes at national technical body level?

- Yes
- No
- Planned

If **Planned**, provide Month - Year:

Q.12 - How do you make your public enquiry documents available?

- On-line public commenting platform Planned *month-year*
- Protected web platform Planned *month-year*
- Via e-mail Planned *month-year*
- Other:

add explanation here

Art 24 (d) – Use of ICT in the standardization system

Q.13 - If you have a public commenting system, do you provide facilities to submit comments at various stages?

- New Work Item proposals Planned *month-year*
- Drafts under enquiry Planned *month-year*
- Published standards (e.g. for review) Planned *month-year*
- Other:

add explanation here

Q.14 - Do you use IT tools for the handling of comments?

- Yes
- No
- Planned

If **Planned**, provide Month - Year:

Q.15 - Which electronic media is used to make your published standards available?

- Web store Planned *month-year*
- Web site (free) Planned *month-year*
- E-mail on request
- Other:

add explanation here

Art 24 (d) – Use of ICT in the standardization system

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SECTION 1: MEASURES TO ENCOURAGE AND FACILITATE

SMES' ACCESS TO STANDARDS AND STANDARDIZATION

The first 6 questions in this section are the examples taken from Regulation 1025/2012, rather than required actions, that can demonstrate how CEN and CENELEC members are looking to facilitate SMEs' access to standards and standardization.

Question 7 enables CEN and CENELEC members to give other examples of the activities they undertake to assist SMEs.

Q.1 - Do you identify standardization projects which are of particular interest to SMEs?

- Yes
- No
- Planned

If **Planned**, provide Month - Year:

If **Yes**, how are standardization projects which are of particular interests for SMEs indicated?

- Indication in our annual work programme
- Indication through our website
- Through dedicated mailings
- Other:

add explanation here

Add additional comments here :

Q.2 - Do you give access to standardization activities without obliging SMEs to become a member of your national standardization body?

- Yes
- No
- Planned

If **Planned**, provide Month - Year:

If **Yes**, please indicate how you have done so

- Direct participation in the national technical committees
- SME helpdesk
- Online support
- Consultation of texts of standards
- Commenting on drafts
- Other:

add explanation here

Add additional comments here :

SECTION 1: MEASURES TO ENCOURAGE AND FACILITATE SMES' ACCESS TO STANDARDS AND STANDARDIZATION

Q.3 - Do you provide free access or special rates to participate in standardization activities?

- Yes
- No
- Planned

If **Planned**, provide Month - Year:

If **Yes**, please indicate how you have done so

- SMEs have free access to all standardization activities
- SMEs get special rates for
 - Participating in national technical committees
 - Attending workshops
 - Attending training sessions
 - Purchasing brochures, leaflets
 - Use logistics (meeting rooms, promotional material, ...)
 - Discount prices to members/subscribers (EN Standards)

Other:

add explanation here

Add additional comments here :

Finland all stakeholders have equal rights and rules to participate in electrotechnical standardization activities.

Q.4 - Do you provide free access to draft standards?

- Yes
- No
- Planned

If **Planned**, provide Month - Year:

If **Yes**, please indicate how you have done so

- Draft standards can be consulted at our premises (e.g. library)
- We provide online access (e.g. Enquiry portal)
- Other:

add explanation here

Public enquiry drafts are available on request.

Add additional comments here :

SECTION 1: MEASURES TO ENCOURAGE AND FACILITATE SMES' ACCESS TO STANDARDS AND STANDARDIZATION

Q.5 - Do you make abstracts/scopes of standards available free of charge?

- Yes
- No
- Planned

If **Planned**, provide Month - Year:

If **Yes**, please indicate how you have done so

- Via our website
 Via link to CEN and CENELEC website
 Upon request via e-mail
 Other:
add explanation here

Add additional comments here :

Abstracts and scopes are found on SFS webstore <https://sales.sfs.fi/>

Q.6 - Do you apply special rates to SMEs for the provision of standards or providing bundles of standards at a reduced price?

- Yes
 No
 Planned

If **Planned**, provide *Month - Year*:

If **Yes**, please indicate how you have done so

- Special rates are granted for the provision of all standards to SMEs
 Special rates are granted for bundles of standards to SMEs

Add additional comments here :

We offer bundles of standards at a reduced price to all our customers.

Q.7 - What other measures have you taken to encourage and facilitate the access of SMEs to standards and the standards development process?

SECTION 2: CEN and CENELEC MEMBER'S EXCHANGE OF BEST PRACTICES

Q.8 - Do you participate in CCMC's SME working group [or any follow-up group]?

- Yes
 No
 Planned

If **Planned**, provide *Month - Year*:

Add additional comments here :

Q.9 - Do you participate in CCMC's Task Force on eCommenting [or any follow-up group]?

- Yes
 No
 Planned

If **Planned**, provide *Month - Year*:

Add additional comments here :

Q.10 - Do you have other measures for exchange of best practices with other CEN and CENELEC members?

Q.11 - Please provide the link to the report on your SME related activities on your website

http://www.sesko.fi/files/742/SME_report_2016.pdf

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